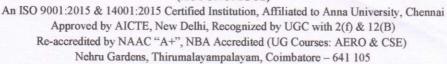


# NEHRU INSTITUTE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)





Ref. No: NIET/IQAC/24-25/CIR/04

# **ACADEMIC YEAR 2024-2025**

# PURCHASE COMMITTEE

Aim: Monitoring & Documenting Purchase related activities.

# Structure & Constitution of the Purchase Committee Members

S.No	Name of the member	Designation	Role	Phone No.
1	Dr.P.Maniarasan	Principal	Chairperson	9003936804 nietprincipal@nehrucolleges.com
2	Mr.R.Sudarmani	Administrative Officer	Co – Chairperson	0804742371
3	Mr.Udhayakumar	PurchaseIncharge	Member	9444021802 ngipurchase@nehrucolleges.com
4	Mr.C.Chandran	Assistant Office Superintend	Member	9994277340 nietchandran@nehrucolleges.com

#### Roles and Responsibilities of Purchase Committee:

- To monitor &document the Purchase related activities
- To analyze quotations provided by the department, and provide recommendation for approval

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Coimbatore-105

- To ensure all documentation is accurately completed.
- Seek clarification from supplier's/service providers where necessary.
- To request technical input from relevant staff as required.

Ensuring proportionality, transparency, accountability and fairness in the procurement process

Dr. P. MANIIARASAN

Principal

Nehru Institute of Engg. & Technology T.M.Palayam, Coimbatore - 641 105.